

HR/Admn. Section
O/o The Chief General Manager Telecom
BSNL, Punjab Circle, Plot No. 2, Sanchar Sadan,
Sector 34-A, Chandigarh-160 022.
Tel. 0172- 2603738 FAX-2600089



भारत संचार निगम लिमिटेड
(भारत सरकार का उद्यम)
BHARAT SANCHAR NIGAM LIMITED
(A Government of India Enterprise)

To

All SSA/Unit head,
Punjab Telecom Circle

No: Staff/ERP/Qtly Statt./Non-Exe./PB Circle/12

Dated at Chd 03.11.2018

Sub: Regarding provisioning of prepaid mobile plan to the non-executives of Punjab Telecom Circle.

Kindly refer to the BSNL Corporate Office letter no.: 2-22/2002-PHA(Pt) dated 11.06.2018 along with AGM(PM-CM), O/o CGMT PB Circle, Chandigarh endst no.: CM/CML-48/GSM/Prepaid/NE/IX/3 dated: 18.06.2018. In this regard, it is intimated that the list provided by the SSAs/Units was incomplete and was having many discrepancies. Therefore, now it has been decided that Mobile numbers on which plan/facility is to be provided may be updated/got updated in ESS from the officials as it is user controlled information.

So, it is requested to direct all group C & group D staff working in your SSA/Unit to update their Mobile Numbers (on which prepaid mobile plan is to be provided) in their ESS account latest by 10.11.2018 in order to avoid any disconnection of plan/facility.

Further, it is also requested to arrange verification of ERP data (like name, perner, designation, cadre, employee subgroup, mobile no. etc) i.r.o. working non-executives on monthly basis so that correct details may be generated through ERP system. Compliance regarding updation of data may be sent to this office by 20.11.2018. Henceforth, Mobile numbers i.r.o. group C & group D employees will be fetched from ERP system & forwarded to Nodal Centre for activation of the plan/facility. If plan/facility is disconnected from mobile due to any discrepancy in data of any group C & group D employee, concerned employee/SSA/Unit will be responsible for it and no further request for provision of the facility will be entertained for that quarter.

This issues with the approval of competent authority.

03/11/18
सहायक महाप्रबंधक (एच आर.)
Dy. General Manager (HR)

Copy to:

GM(CM-Mktg), O/o CGMT, PB Circle, Chandigarh for information please.