

BHARAT SANCHAR NIGAM LIMITED

(a Government of India Enterprise)

O/o the Chief General Manager, Punjab Circle,
Sanchar Sadan , Plot No. 2, Sector 34-A,
Chandigarh-160022



No. WLF/Scholarship/2015-2016/2

Dated at Chandigarh the 08.08.2016.

CIRCULAR

Sub: - Award for Departmental Scholarship for the Technical / Non- Technical Education to the Children of the Bharat Sanchar Nigam Limited Employees during the year 2016-17 for the Academic year 2015-16 .

Ref: - BSNL, Corporate Office, New Delhi letter No. 14-5/92-WL (T) dated 18.12.2000.

1. A Scheme of Departmental Scholarship for the Technical/Non-Technical Scholarship Education has already been enforced in Punjab Circle in the BSNL. The salient features of the scheme are given below. Wide publicity may kindly be given to this circular to the staff working under you, so that maximum employees get the benefit to this scheme.
2. Application form along with declaration duly filled in and signed by the concerned Officers/Officials and supported with copies of required certificates duly attested by concerned Officers and thoroughly checked may be sent to this office /General Section latest by **30.09.2016**.
3. Applications received after the above noted stipulated date will not be entertained for Scholarship. Applications of ineligible candidates or incomplete application or time barred application should not be forwarded to this Office/ Section.
4. Before submission of Application/Applications, the Officers/Officials are requested to ensure that the Application/Applications' must be completed in all respect and may be sent on or before stipulated date.
5. In no circumstances the minimum eligibility criterion for giving away the assistance from Welfare Fund, as circulated by BSNL CO, can be relaxed by the Circle, For Example, the Circle/SSA can not reduce the norms for Book Award from 75% to 70%.
6. If a Circle SSA finds that number of applicants in certain category is more, they can give Scholarship and Book Award by raising the eligibility criterion so as to manage within the limit of grant for that particular category. For example, if a Circle/SSA has a limit to spend Rs. 10 lakhs on Book Award and as per the number of applications received the net requirement is Rs. 15 Lakhs, they can raise the eligibility criterion for giving Book Awards from 75% to say 80% so that the outlay on Book Award is restricted to Rs. 10 Lakhs only.
7. The money earmarked for a particular category of welfare scheme shall be distributed proportionately in both General and Relaxation categories depending up to the number of applications received.

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ELIGIBILITY

- (i) Scholarship will be given in the first year of Technical/Professional Degree courses to those students who got admission on the basis of Competitive Entrance Examination or on the basis of 75%age of marks in 12th Class. No Scholarship is admissible to students who secure admission against Management Quota/NRI seats. The institution must be recognized/affiliated to University/ AICTE/ MCI/ UGC etc. For the 1st year of all courses of study, a minimum of 75% marks in 12th class Examination is required to become eligible for the Scholarship.
- (ii) For Renewal of Scholarship for students of MBBS / BDS / BVSc / BAMS / MHMS the Scholarship for 2nd and subsequent years will be renewed only if he / she has secured 55% marks in the 1st / previous years of the course. For all other Technical/ Non- Technical courses, the Scholarship for 2nd and subsequent years will be renewed only if he/she has secured 65% marks in the 1st previous years of the course. However, a relaxation of 10% marks will be allowed in respect of such students who are physically handicapped / SC / ST/ OBC and girl child.
- (iii) Scholarship is not admissible for Post-Graduate students.
- (iv) Scholarship for all Post Graduate integrated degree courses be given @ Rs. 600/- or Rs. 360/- per month as applicable up to the duration of basic level of Graduation degree of that particular course.

For example:

- (a) If the course is M.Tech (Bio-Tech)/ B. Tech Hons./ MBA of more than 5 Years duration, the Scholarship is allowed up to 4th year of that course @ Rs. 600/- P.M.
- (b) If the course is Msc (Hons)/ (Bio) of more than 4 years durations, the Scholarship is allowed up to 3rd year of that course @ 360/- P.M.

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Other Eligibility Conditions:

- a. There is no basic pay limit for Scholarship for Technical course (Engineering / Medical /and other professional courses of 4 years and above duration).
- b. The basic pay limit for Scholarship for all other courses including those meant for Handicapped children studying in recognized schools and colleges, is Rs. 12750/- CDA and Rs. 38630/- (Rs.17600/- Pre –revised) in IDA per month.
- c. The ward of employees should be studying in recognized schools / colleges/ Institutions.
- d. Where both the husband and wife are employed in BSNL, pay of the official getting the higher pay will be reckoned to decide the admissibility of Scholarship to the ward.
- e. At a time Scholarship is admissible to maximum of two children. In case more than two children are studying, the official has the option to indicate the two Children for whom the scholarship is to be granted.
- f. Dependent brother and sister are not eligible for Scholarship
- g. Scholarship is admissible to the spouse of an employee if he / she is pursuing studies in Technical / Non- Technical courses and is wholly dependent on the employee and has no source of income of his / her own.
- h. Scholarship can be given for the second and subsequent years of study even if Scholarship was not applied for the first year.
- i. Scholarship is not payable to the students of Medical and allied course during the period of internship when stipends are usually paid by the institutions.
- j. Scholarship once awarded shall continue till completion of the course subject to fulfillment of the condition of marks in the annual examination, even in cases of death, invalidation / retirement of superannuation of the employee before the completion of the course.
- k. The applications in the prescribed proforma from the eligible officers / officials for grant of Scholarship / Renewal of Scholarship along with a copy of pay slip. Certificate of Head of Institution and attested marks sheet of last annual examination may be sent to this Office / General Section latest by 30.09.2016.

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SCHOLARSHIP IS GIVEN TO THE WARDS OF EMPLOYEES STUDYING IN THE FOLLOWING COURSES.

| S. No. | Name of Courses | Rate (Per Month) |
|--------|------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1 | Technical/ Professional Degree courses (4 years & above duration) Viz. MBBS /BDS/ BVSc /BE/ B. Tech/ BAMS/ BIMS/BPT and B. Pharma. | Rs. 600/- |
| 2 | Technical Diploma (3 Years courses) in Engineering/Architecture | Rs. 360/- |
| 3 | B. Sc (Nursing) /BIT /BCA/BIS/ B.Sc (Food Tech) B.Sc (Bio Technology) / B. Sc-B.Ed & Ba-Ilb. | Rs. 360/- |
| 4 | Non- Technical Courses- BA/ B.Sc / B.Com. | Rs. 180/- |
| 5 | All ITI Courses in it is | Rs. 180/- |
| 6 | Handicapped children studying in Colleges. | Rs. 240/- |
| 7 | Hotel Management /BBA /Air Craft Maintenance Engineering Course (3 Years courses) | Rs. 360/- |

The eligibility for award of Scholarship in Fresh cases as well as Renewal the Scholarship has been given in the enclosed proformas.


A.D. (Genl.)

P.No. 0172-2606025.

Copy to:-

1. PA to Chief GMT, Punjab Circle Office, Chandigarh for information please.
2. All GMs Circle Office, Chandigarh for information please.
3. All Officers in Circle Office, Chandigarh. It is requested to get the form from General Section.
4. Chief Engineer (Civil)/ Chief Engineer (Electrical), Chandigarh.
5. All Head of SSAs/ Units. You are requested to call for the applications from the staff of the SSA as well as the staff of Civil / Electrical units working under your SSA /Unit also.
6. Circle Secretary, BSNLEU/NFTE, Punjab Telecom.
7. Distt. Secretary, BSNLEU/NFTE, Circle Office, Chandigarh.
8. Office Copy / Notice Board / Guard file.

BHARAT SANCHAR NIGAM LIMITED

APPLICATION PROFORMA FOR DEPARTMENTAL (FRESH) SCHOLARSHIP

FOR THE YEAR

Name of the office.....

A. DETAILS OF APPLICANTS (EMPLOYEE)

1. Name of employee & HRMS No. :
2. Designation :
3. Office Address & Section. :
4. Telephone No : Office.....
Residence.....
5. Whether belong to SC / ST / OBC :
6. Basic pay of the employee
(As on 01-04-2016) :
7. Basic pay of the spouse in case working
in BSNL or Other department (It should be
Certified by the concerned department)
(As on 01-04-2016) :

B Details of Student

1. Name of Student :
2. Relationship with applicant / employee :
3. Whether ward is handicapped / mentally
Retarded (if yes, a Medical certificate may
be enclosed) :

SIGNATURE OF STUDENT

Station : Date :

CERTIFIED THAT THE PARTICULAR GIVEN IN ITEM NO. 5 OF "A" & ITEM No. "B" ABOVE HAVE BEEN
VERIFIED WITH THE SERVICE RECORD OF THE APPLICANT AND FOUND CORRECT.

Signature of Account Officer
Or authorized officer with office seal

C. DETAILS OF DEGREE WHICH SCHOLARSHIP IS APPLIED FOR

1. Name of Course :
2. Whether Degree or Diploma :
3. Date of Admission in the Course :
4. Total Duration of Course :
5. Stage at which student is studying
At Present :
6. Name of the Institution :
7. State / University by which
Recognized or affiliated :

D. SCHOLASTIC RECORD OF THE STUDENT COMMENCING FROM MATRICULATION EXAMINATION BEFORE JOINING THE COURSE STUDY UNDERTAKE BY THE STUDENT SHALL BE SUPPORTED BY PHOTOSTAT COPIES OF MARKS SHEET / CERTIFICATE DULLY ATTESTED.

| No. | Name of Examination | Year of Passing | Maximum Marks | Marks Obtained | O/o |
|-----|----------------------------------------------------------------------------------------|-----------------|---------------|----------------|-----|
| 1 | Matriculation / Sr. Secondary (i.e 10+2) | | | | |
| 2 | Any other higher examination passed | | | | |
| 3 | Minimum qualifying examination for admission into the course undertaken by the student | | | | |

IMPORTANT NOTE: IF THERE IS A GAP BETWEEN THE PASSING OF MAXIMUM QUALIFYING EXAMINATION AND JOINING THE COURSE OF STUDIES AND IS NOT COVERED BY THE SCHOLARSHIP, RECORD, DETAILS OF THE PERIOD SHOULD BE INDICATED OTHERWISE THE CASE WILL BE REJECTED WITH ANY CORRESPONDENCE.

ATTACH ATTESTED MARKS SHEET OF THE 1ST EXAMINATION PASSED ON THE BASIS OF WHICH CLAIMS HAS BEEN SUBMITTED

E. DETAILS OF ASSISTANCE IF ANY RECEIVED

1. Is the students exempted from payment of Tuition Fee Yes / No
2. If answer of (1) is yes mention the amount exempted
3. Is the student receiving any stipend or monetary assistance?
From any other source for this study Yes / No
4. If answer of (3) is yes mentioned the amount & source

I Declare that:

- A. The particulars given above are true and complete to the best of my knowledge and belief.
- B. No child/dependent of mine is already in receipt of Technical / non –Technical scholarship.
- C. In case the spouse of the applicant is employed in any BSNL offices a certificate from the employer stating that he / she not claimed any scholarship of the children from that office.

Certified that my ward has not taken admission in the Engineering /Medical and other professional courses by Management / NRI quota.

I hereby declare that my wife/husband has neither applied for the Award/Scholarship in respect of my son/daughter nor he/she will apply for the same with his/her present employed.

I hereby declare that name of the above dependent child has been included in the family details available with the Office/ Department.

I hereby declare that I have not claimed Incentive/Book award for more than two dependent children including above mentioned child. The name of the 2nd child for which Incentive/Book Award has been claimed is class.....

I declare that the particulars given above are true and complete to the best of my knowledge and belief. In case any information is found wrong at a later stage, I will liable to dealt with under CCS/CCA Rules 1965/ CDA Rule 2006 and amount paid to me will be recoverable from the Pay.

Station :

Date :

Signature of the Applicant
Name

Certified that entries under column "C", "D" and "E" are correct.

Station :

Date :

Signature of the Head of Institution with Seal)

Certified that entries under column "A" & "B" are correct as per office record

Station :

Date :

Signature of the Concerned Admn officer)

Name :

Designation :

Countersigned :

(Head of office with office seal)

BHARAT SANCHAR NIGAM LIMITED

APPLICATION PROFORMA FOR RENEWAL OF DEPARTMENTAL SCHOLARSHIP FOR THE YEAR 2015-16

Name of the office.....

DETAILS OF APPLICANTS (EMPLOYEE)

1. Name of employee & HRMS No. :
2. Designation :
3. Office Address & Section :
4. Telephone No : Office.....
Residence.....
5. Whether belong to SC / ST / OBC :
6. Basic pay of the employee
(as on 01-04-2016) :
7. Basic pay of the spouse (as on
01-04-2016)
8. Whether working in BSNL or Other
Department (It should be certified
by the concerned department) :

I hereby declare that my wife/husband has neither applied for the Award/Scholarship in respect of my son/daughter nor he/she will apply for the same with his/her present employer.

I hereby declare that name of the above dependent child has been included in the family details available with the Office/ Department.

I hereby declare that I have not claimed Incentive/Book award for more than two dependent children including above mentioned child. The name of the 2nd child for which Incentive/ Book Award has been claimed is Class.....

I declare that the particulars given above are true and complete to the best of my knowledge and belief. In case any information is found wrong at a later stage, I will liable to deal with under CCS/CCA Rules 1965/ CDA Rule 2006 and amount paid to me will be recoverable from the Pay.

Signature of the Employee

Station

Date

BHARAT SANCHAR NIGAM LIMITED

PROFORMA FOR RENEWAL OF SCHOLARSHIP TECHNICAL/NON TECHNICAL ANNUAL – PROGRESS REPORT FOR THE YEAR

- Name of the Institution :
1. Name of Scholar :
 2. Father's Name :
 3. The date on which the scholar
Started studies in the institute :
 4. Date of joining in the present class :
 5. Name of the examination passed :
 6. Percentage of marks obtained
(Photocopy of marks sheet duly
Attested be attached) :
 7. Date of which the scholars
Examination was over :
 8. Class to which promoted :
 9. Total Duration of the course :
 10. Whether the Scholar is in receipt
of any other financial assistance
/ Stipend etc from any other source :
 11. Month & Year in which the final
Examination completion of the
Course will be taken :
 12. Character and conduct of the scholar :
 13. The Amount of tuition fee charged
per month :
 14. The amount of other funds charged
per month :
 15. Specific recommendation of the
Head of Institution if any :

Signature of Student

Date
Station

Signature of the head of the Institution)
(With office Seal)